

Little Tinkers Nursery & Pre-School

Visitor Information Guide



Welcome to Little Tinkers Nursery & Pre-school. We are delighted to have you with us. This guide outlines the key information you need to know to ensure your visit is safe, respectful, and aligned with our safeguarding standards. Our priority is always the wellbeing, safety, and happiness of the children in our care.

Our Safeguarding Commitment

We are a safeguarding-first setting. Every visitor plays a role in helping us maintain a secure environment.

- All visitors must sign in and out of our visitors' book
- Visitors must remain accompanied by a member of staff unless prior arrangements have been made.
- If you have any safeguarding concerns during your visit — no matter how small — please report them immediately to the Designated Safeguarding Lead (DSL) or a senior member of staff.
- Visitors must not enter children's toilets, changing areas, or any restricted staff-only zones.

Mobile Phones & Devices

To protect children's privacy and safety:

- The use of mobile phones, tablets, smartwatches with cameras, or personal recording devices is strictly prohibited.
- All mobile phones and devices must be switched off and stored out of sight while on the premises.
- Photography, filming, and audio recording are strictly prohibited (exception for pre-approved professional photography with agreed safeguards).

Health, Safety & Conduct

We aim to maintain a calm, nurturing environment. During your visit:

- Follow all staff instructions and remain within designated areas.
- Smoking, vaping, and alcohol are not permitted on the premises.
- Please use respectful, child-appropriate language at all times.
- If the fire alarm sounds, follow staff to the nearest assembly point.

Confidentiality

Everything you see or hear during your visit is strictly confidential.

- Do not discuss children, families, or staff outside the setting.
- Do not share observations, or information on social media.

Authorised professionals, may discuss information outside the setting when required for their professional duties

Thank You

Your co-operation helps us maintain a safe, welcoming, and nurturing environment for every child. If you have any questions during your visit, please speak to a member of staff — we're always happy to help.

growing curiosity, kindness, and confidence